

# 2024 HELVETIA LAVENDER FEST INFORMATION FOR VENDORS

## **Festival Location:**

12814 NW Bishop Road, Hillsboro, OR 97124

## **Festival Dates/Hours:**

Friday, July 5th (10am - 3pm)

Saturday, July 6th & Sunday, July 7th (10am - 5pm)

Friday, July 12th (10am - 3pm)

Saturday, July 13th & Sunday, July 14th (10am - 5pm)

## **Booth Space (both weekend total price):**

10' x 10' - \$175

10' x 20' - \$350

**\*Electricity will only be available for food vendors upon request. Additional \$50 will apply.**

Booth fee includes both weekends. Booth spaces are assigned based on your application return date and past participation at Helvetia Lavender Festival. Tables, canopies, and tents are the responsibility of the vendor.

## **\*IMPORTANT Contract & Payment:**

By completing the **Vendor Sign-up** ([click here](#)), you are agreeing to be a vendor for both weekends and all days listed under **Festival Dates/Hours**. You can pay via check or credit card online ([click here](#)).

Please send check payments to:

GNN Ukraine  
ATTN: Your Name Here  
12800 NW Bishop Rd.  
Hillsboro, OR 97124

## **Set-up/Clean-up:**

Set-up is Thursday, July 4th from 10am to 12pm and 4pm to 7pm. Although the Festival begins at 9am, your booth must be manned and opened by 8:30am to accommodate the early and eager guests. Your booth is to be open all festival hours. Vendors can leave booth setup for the second weekend or teardown on Sunday if desired. Final clean-up Sunday, July 14<sup>th</sup> at 5pm.

## **Security:**

Has not been a problem in the past since the festival area is between our homes. You are welcome to pitch a tent and stay overnight if you wish. If you need to stay overnight, please contact Anna at [anna@coho.net](mailto:anna@coho.net) to make arrangements.

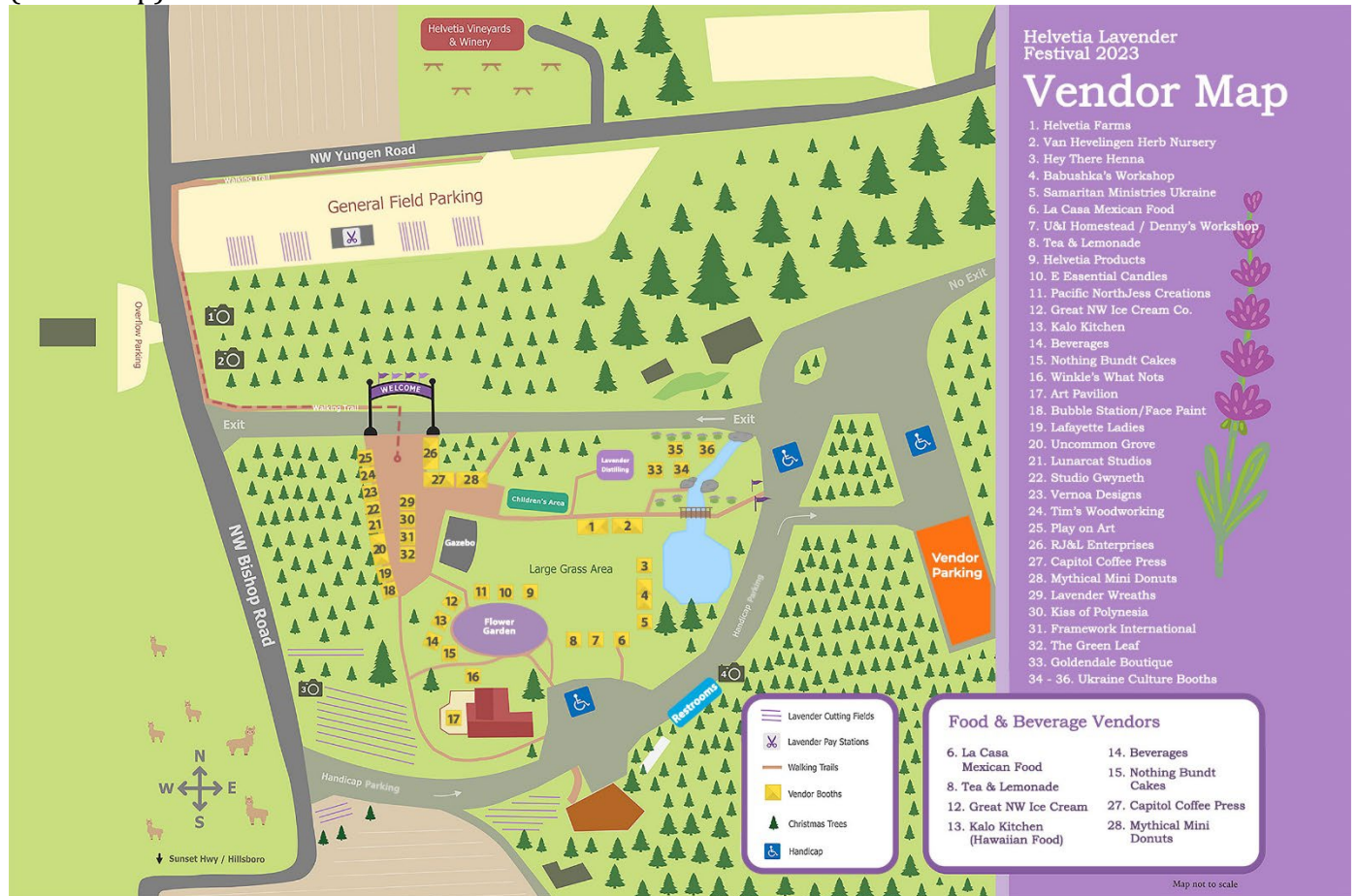
## **Vendor Insurance:**

We recommend vendors consider insurance coverage of products. This is not mandatory but suggested.

**Vendor Festival Parking:**

Since parking is an issue with the volume of traffic we have, carpooling and parking in vendor area is crucial. Please see designated vendor parking on the next map.

(2023 Map)



**Please contact me should you have any questions...**

**Anna Trump**  
 Vendor Coordinator, Helvetia Lavender Festival  
[anna@coho.net](mailto:anna@coho.net)  
 503-860-5976

